

BOARD OF COUNTY COMMISSIONER'S MINUTES

April 25, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 25th day of April, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman
George Skinner, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Melinda Duke, Deborah VanWye, Peggy Laizure, Dan Cary, David Tinsley, Shari Kinney, Susan Moffat, Susan Randall and Jami Blocker.

Rusty Sullivan moved, seconded by George Skinner, to table the minutes of the Regular Meeting of April 18, 2011.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland to strike from the agenda the following Bid Openings; Accept, Award and/or Reject, County Bid #HD-1498 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 424 S. Eastern, Moore and 250 12th Avenue, N.E., Norman, OK; Accept, Award and/or Reject, County Bid #HD-1499 – Landscape Project for the Cleveland County Health Department located 250 12th Avenue, N.E., Norman, OK; Accept, Award and/or Reject, County Bid #HWY-1500 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from May 5, 2011 thru August 4, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of April 11, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to award the bid to the low bidder Marcum Nursery for the amount of \$25.00 per hour for County Bid #HD-1498 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 424 S. Eastern, Moore and 250 12th Avenue, N.E., Norman, OK.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to award the bid to the low bidder Lawn Buster in the amount of \$14,000.00 for County Bid #HD-1499 – Landscape Project for the Cleveland County Health Department located 250 12th Avenue, N.E., Norman, OK.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Upon the request of Melinda Duke, Assistant Purchasing Agent, George Skinner moved, seconded by Rod Cleveland, to table the awarding and/or rejecting of County Bid #HWY-1500 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from May 5, 2011 thru August 4, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to strike from the agenda the Discussion, Consideration, and/or Action regarding request from the Sheriff to authorize a temporary increase in the number of inmates to be housed at Pottawatomie County at a reduced rate from twenty (20) to fifty (50) due to overcrowding. Proposal is to send mostly females to free up space at jail but can be a combination.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to lift the Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve a Credit Card Machine for use of payment of activities at the Cleveland County Fair Grounds. Items would include RV stays, reservations, building rentals, craft shows and other events that could occur where money is exchanged. Checks and cash will still be available for such events.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the agreement between the Cleveland County Board of County Commissioners and Cleveland County Facilities Authority for pro rata share in the amount of \$404.30 at 1650 W. Tecumseh Road for Court Space and Common Area from July 1, 2011 through June 30, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the renewal of extended warranty on Jantek Time & Attendance Software in the amount of \$500.00 from May 24, 2011 through May 23, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Service Agreement between the 2nd Chance Act Grant/Cleveland County Sheriff’s Office and ADT Security Services, Inc. for the installation and monthly monitoring of Alarm System located at the 2nd Chance Act Grant’s Office at 123 Tonhawa Street, Building 105, Norman, OK.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve a request by the Cleveland County Justice Authority to pay the litigation and attorney expenses to be incurred due to purported taxpayer demand related to the jail construction.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the March, 2011 monthly report of the following:

- a. Joe Lester, County Sheriff

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the modification to the agreement approved on April 4, 2011 regarding the closing of the parking lot located at 105 W. Eufaula, the week if April 25 through May 1, 2011 in cooperation with the City of Norman and the Lions Club for the Norman Loins Club Carnival adding additional parking.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to open a public hearing regarding the designation as reserved section lines as proposed by the City of Oklahoma City pursuant to Ordinance No. 24,205 for safety reasons in order to develop and expand the airport as follows:

- a. The S/2 of S.W. 89th Street between S. Portland Ave. & I-44 Hwy.
- b. S. Portland Ave. between S.W. 89th Street & S.W.104th Street.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to close the public hearing.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner to approve the Resolution to designate as reserved section lines as proposed by the City of Oklahoma City pursuant to Ordinance No. 24,205 for safety reasons in order to develop and expand the airport as follows:

- a. The S/2 of S.W. 89th Street between S. Portland Ave. & I-44 Hwy.
- b. S. Portland Ave. between S.W. 89th Street & S.W.104th Street.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Cash Fund Appropriations:

| | |
|---|--------------|
| a. Sheriff’s Service Fee Fund | \$ 51,244.85 |
| b. Sheriff’s Revolving Fund | \$ 58,063.50 |
| c. Sheriff’s Federal Share Revenue Fund | \$ 34,003.56 |
| d. Sheriff’s Commissary | \$ 1,803.13 |
| e. Sheriff’s Jail Fund | \$ 10,521.26 |
| f. Sheriff’s Courthouse Security Service Fee Fund | \$ 5,044.46 |
| g. Treasurer’s Certification Fee Fund | \$ 4,470.00 |
| h. County Clerk’s Lien Fee Fund | \$ 3,301.32 |
| i. County Clerk’s Preservation Fee Fund | \$ 23,825.30 |
| j. Court Clerk’s Revolving Fund | \$ 14,966.14 |
| k. Fair Board Fund | \$ 22,306.93 |
| l. Bridge Capital Improvement | \$ 75.35 |
| m. Highway Unrestricted | \$550,633.33 |
| n. County Commissioner’s Building Fund | \$ 18.44 |
| o. Assessor’s Revolving Fund | \$ 650.39 |
| p. Sales Tax Fund | \$544,835.23 |
| q. County Bridge & Road Improvement Fund | \$ 66,784.77 |
| r. County Detention Transition Account Fund | \$ 28,474.17 |
| s. First Choice Recovery Fund | \$ 1,500.00 |
| t. Local Emergency Planning Committee Fund | \$ 2,000.00 |
| u. S.T.O.P. Violence Against Women Grant | \$ 2,616.17 |

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

| | |
|----------------|---------------|
| 11-0034 – SM2 | 11-0094 – T2A |
| 11-0544 – H2 | 11-0113 – T2A |
| 11-1840 – SM2 | 11-0116 – T2A |
| | 11-0117 – T2A |
| 11-0260 – MD1A | 11-0122 – T2A |
| 11-0408 – MD2 | 11-0123 – T2A |
| 11-3258 – MD2 | 11-1027 – T2A |
| | 11-1111 – T2A |
| 11-0024 – T2A | 11-1545 – T2A |
| 11-0040 – T2A | 11-1625 – T2A |
| 11-0047 – T2A | 11-2459 – T2A |
| 11-0049 – T2A | 11-3019 – T2A |
| 11-0070 – T2A | 11-3331 – T2A |
| 11-0073 – T2A | 11-3666 – T2A |
| 11-0082 – T2A | 11-3758 – T2A |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #3 Warehouse:**
 - 11-4963 – T2A Noble Hardware \$ 500.00
 - 11-4979 – T2A Corr. Dept. Ind. Rev. Fund 280 \$ 500.00
- b. **IT Department:**
 - 11-4940 – T2A Oklahoma Office Systems \$ 200.00
- c. **Building Maintenance:**
 - 11-4966 – SM2 Copelin’s Office Center \$2,500.00
 - 11-4950 – SM2 Hy-Pride Janitorial Supply \$ 150.00
- e. **Health Department:**
 - 11-4946 – MD1A Joyce M. Gibson \$1,000.00
- f. **Sheriff’s Department:**
 - 11-4946 – B2A Waste Disposal Services, Inc. \$ 200.00
 - 11-4974 – B2A Palace Auto Supply, Inc. \$1,000.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

| <u>FY 10/11</u> | |
|---|---------------|
| a. General Fund | \$ 618,384.64 |
| b. Highway Fund | 114,302.29 |
| c. Health Fund | 9,006.33 |
| d. Sheriff Service Fee Fund | 26,712.67 |
| e. Sheriff Revolving Fund | 4,280.61 |
| f. County Detention Transition Acct. Fund | 11,891.60 |
| g. Fair Board Fund | 630.82 |

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

No New Business to come before the Board.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

(Clerk’s Note: the agenda was posted on 04-21-2011 at 8:48 a.m.)